

MINUTES

CURRY COUNTY JOINT TRANSPORTATION ADVISORY COMMITTEE

September 18, 2018

Chetco Activity Center, Brookings, Oregon

Meeting came to order at 11:15 am, Tuesday, September 18, 2018.

Attendees: Kathy Bernhardt, Sue Gold, Tom Olsen and Joanne Wasbauer. Absent: Bill Hamilton, Beth Barker-Hidalgo, Kimberley Jones.

Approval of Minutes of September 4th moved by Sue, seconded by Joanne. Passed.

Tom turned the meeting over to Kathy who introduced Dana Hall, Head Dispatcher for Curry Public Transit. Dana explained how the various proposed projects would be beneficial to transit operations, and, based on her 13 years' experience dispatching, what she hears the public saying they want and need.

After discussion and deliberation, the Committee ranked the various projects as follows:

1. Extend Brookings Dial-a-Ride to 8 am to 5 pm. Approximate yearly cost \$13,159
2. Provide annual funding to County for acting as a pass-through agency and to help cover their audit and advertising expenses. Approximate yearly cost \$4,500
3. Add Coastal Express route between Gold Beach and Brookings to meet the 8 am bus leaving for Medford one day a week. Approximate yearly cost \$5,263
4. Extend Gold Beach Dial-a-Ride to 9 am to 4 pm one day a week. Approximate yearly cost \$5,263
5. Increase Advertising Budget to promote changes and improvements. Approximate yearly cost \$8,000
6. Add Coastal Express on Saturdays, including adding a new Dispatcher/Driver position. Approximate yearly cost \$82,090
7. Add Dial-A-Ride in Brookings on Saturdays. Approximate yearly cost \$23,685
8. Increase minimum wage hiring rate to \$12.00. Increase all driver's pay to reflect this increase. Approximate one-time cost \$27,477
9. Offer all employees an annual bonus of approximately 5%. Approximate yearly cost \$14,382
10. Establish a Contingency Fund of approximately 10% of available STIF funds to cover emergencies, save for capital expenses and cover any cost overruns. Approximate yearly cost \$17,800

It is anticipated that rankings 1 through 9 will be covered by available funds.

The Plan also requires projects to be identified in case funds are 30% or more than anticipated. These projects would be:

1. Add Coastal Express route between Gold Beach and Brookings to meet the 8 am bus leaving for Medford two days a week. Approximate yearly cost \$10,527. Four days a week, approximate yearly cost \$21,054

2. Extend Gold Beach Dial-a-Ride to 9 am to 4 pm two days a week. Approximate yearly cost \$10,527. Four days a week, approximate yearly cost \$21,054
3. Offer all employees an annual bonus of approximately 7%. Approximate yearly cost \$20,136. 10% bonus, approximate yearly cost \$28,765
4. Increase contingency Fund to 15%. Approximate yearly cost \$26,700

The Committee voted to approve the rankings and authorized Kathy to write the Plan.

Sue Gold reported that she had set up the required Public Meeting for September 23rd at 11:00 am at the Curry County offices. She has arranged for the required notices to be published in the Coastal Pilot and Curry County Reporter.

Items Not On Agenda: None

Next Meeting was set for October 2nd at 11 am to review the proposed Plan. After the Committee approves the Plan, Curry Public Transit's Board of Directors needs to approve it, then it goes before the County at their regular meeting on October 17th for final approval. The due date for submission in November 1st.

Meeting adjourned at 12:15.